Toileting and Nappy Changing Policy

*Westgate Pre-School is committed to the care of the children in this setting and is always fully prepared to support parents with toilet training.*

*Children are always accompanied to the bathroom by a member of staff. Visitors, volunteers or students are not permitted to accompany children.*

*Children are encouraged to be as independent as possible in the management of their own personal hygiene, including using the toilet and washing their hands.*

*Parents should send children to pre-school in clothes which they can independently manage; loose, elasticated clothes are best.*

*In the case of a child wetting or soiling themselves a permanent staff member will accompany them to the toilets to change. The child will be gently reminded and encouraged to use the toilet next time.*

*Disposable gloves will be worn and soiled clothes bagged up and sent home to wash.*

*Westgate Pre-School has a selection of spare clothes, but wherever possible we try to use the childrens own spare clothes (if provided).*

***Nappy******Changing***

*Parents should provide a change of nappy, wipes and nappy sacks. Pull ups are best as they allow a child to have a go at using the toilet whilst still preventing accidents.*

*A permanent staff member will accompany a child to the bathroom in the case of a nappy needing changing.*

*Staff cannot administer nappy rash cream unless parents have filled in a medical consent form, and the cream has been prescribed by their GP.*

*Gloves will be worn and soiled nappies bagged and disposed of in a specific bin. This bin will be removed weekly by a contractor.*

*Parents will be verbally informed if their child needed a nappy change during the session.*

*This policy was reviewed by the Westgate Pre-School Ltd October 2018*

*Signed on behalf of Westgate Pre-School Ltd ………………………………………………….*

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*Review Date: October 2019*