***Student Placement Policy***

*We recognise that the quality and variety of work which goes on in pre-school makes it an ideal place for students on placement from school and college child care courses as well as those on the Diploma in Pre-school Practice or Tutor field worker courses.*

*Students are welcomed into the pre-school on the following conditions;*

* *The needs of the children are paramount. Students will not be admitted in numbers which hinder the essential work of the pre-school*
* *Students must be confirmed by their tutor as being engaged in a bona fide child care course which provides necessary background of children's development and activities.*
* *Students required to conduct child studies will obtain written permission from the parents of the child to be studied.*
* *Students will be offered appropriate support, supervision and in-house training as required.*
* *Any information gained by the students about the children, families or other adults in the pre-school must remain confidential.*
* *Unless DBS checked, students will not have unsupervised access to children.*

*This policy was reviewed by Westgate Pre-school Ltd, October 2018*

*signed on behalf of Westgate Pre-school Ltd ………………………………………*

*…………………………...............*

*Review Date October 2019*